

## **Spring Leadership – Budgets and Fiscal Accountability**

### **1. GLRS/GNETS**

- **Allocation Projections**
- **16. 2012 Budget Preparation – look at previous expenditures, project needs for 2012 with budget and 2011 Closeout.**
  - **Budget is plan of action, comprised of priorities and personnel takes up the lion's share of it**
- **2. Budget Pages in Handout – 190 for Directors - 191 Others**
- **4. Directors Handbook - p.11 - Distribution, p. 30 - Fiscal Monitoring, Internal Controls with Policies/Procedures for Travel, Contracts, etc.**
- **13. Monitoring Form**
- **7. Explanation of Time and Effort**
- **8. Semi-Annual Group Form**
- **9. 12 Month Time Log or PARs**

### **2. Budgets 101**

- **16. 2012 Budget Preparation – ARRA and Closeout**
- **2. Budget Pages in Handout – 190 for Directors 191 Others**
- **3. Special Education Budget and Con Appl. Process**
- **4. Special Education Directors Handbook – Fiscal Monitoring**
- **13. Monitoring Form**
- **7. Explanation of Time and Effort**
- **8. Semi-Annual Group Form**
- **9. 12 Month Time Log or PARs**

### **3. Advanced Budgets**

- **ARRA and Closeout – last page of 16.**
- **15. My FTE Calculation**
- **4. Special Education Directors Handbook – Fiscal Monitoring**
- **13. Monitoring Form**
- **7. Explanation of Time and Effort**
- **8. & 9. Semi-annual and PARs**